

CITY OF WAUSAU

CITY OF WAUSAU MONTHLY HOTEL-MOTEL ROOM TAX RETURN	Complete All Sections (please print)
Hotel-Motel Room Tax is due and payable on or before the last day of the month following the month for which imposed. Make payment to the CITY TREASURER and mail along with this form to: City Clerk, 407 Grant Street, Wausau WI 54403-4783. Tax Report for the Month of : _____ (MM / YYYY) CORPORATE NAME: _____ HOTEL / MOTEL NAME: _____ ADDRESS OF FACILITY: _____ NAME OF CONTACT: _____ TELEPHONE NUMBER: _____ SIGNATURE: _____ Date: _____ Retain a copy for your records.	1 Gross Room Receipts _____ 2 Deduct Non-Transient Room Receipts _____ 3 Other Deductions \$ _____ 4 Taxable Room Receipts \$ _____ - 5 Gross Tax: <u>8%</u> of Line 4 \$ _____ - 6 Tax Retained 1% of line 5 \$ _____ - 7 Net Tax Due to the City of Wausau Line 5 less Line 6 \$ _____ - 8 Delinquent Filing Fee \$ _____ (25% of Tax plus Interest of 12% per Annum) 9 TOTAL TAX DUE (Line 7 plus Line 8) \$ _____ - NOTE: Unpaid Taxes bear Interest at 12% Annum from Due Date, until the 1st day of the Month following the Month of Payment.

For Office Use:

_____ Date Rec'd

_____ Receipt #